



# Watts Learning Center Foundation, Inc.

310 W. 95<sup>th</sup> Street Los Angeles, CA 90003 Phone: (323) 754-9900 Fax: (323) 242-3907  
wattslearningcenter.org



*“The central purpose of the Watts Learning Center is to improve the quality of life in the community with a sense of urgency.”*

## REGULAR MEETING OF THE BOARD OF DIRECTORS THURSDAY, MAY 14, 2020

This meeting will be by teleconference pursuant to Executive Orders N-25-20 and N-29-20.

The Board of Directors (“Board”) and employees of the Watts Learning Center shall meet via the Zoom meeting platform. Members of the public who wish to access this Board meeting may do so at: <https://us04web.zoom.us/j/73692684232?pwd=d28vbE5jaW9JaU5mcm9Nc3lzeGY4UT09>

**Meeting ID:** 736 9268 4232

**Password:** ohvFaJ

Members of the public who wish to comment during the Board meeting may use the “raise hand” tool on the Zoom platform. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board of Directors may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a member of the public if comments or actions disrupts the Board meeting.

**Access to Board Materials:** A copy of the written materials which will be submitted to the School Board may be reviewed by any interested persons on Watts Learning Center’s website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

**Disability Access:** Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (323) 754-9900. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

## AGENDA

### I. Call to Order & Roll Call

#### a. Governing Board

Eugene Fisher, Board President; David Mora, Board Treasurer; Dr. Darell Schregardus; Justin Sanders; John Yelding; Rao Yalamanchili; Glen Polson

#### b. Presenters

Kelly Baptiste, School Director; Miguel Gamboa, School Director; C. DeJuan Ruffin, Manager of Operations; Julieta Yañez, Parent Coordinator; Jessenia Morales, Parent Coordinator; Ryan Griffin, ExED

### II. Public Comment on Non-Agenda Items: This is an opportunity for members of the public to address the Board of Directors on items not included on the agenda. Board members are limited in their response pursuant to the Brown Act requirements.

### III. Approval of Minutes (Action Item)

The Board will vote on the approval of the minutes from the March 12, 2020 Board meeting.

### IV. President’s Report by Mr. Eugene Fisher, WLC Foundation Board Chair

#### a. Mission & Statement of Appreciation

#### b. Fundraising Update



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## c. WLC Public Relations Strategic Plan

## V. Financial Reports by Ryan Griffin, ExED

### a. March 2020 Financial Reports for WLCCES & WLCCMS (Action Item)

- i. Income Statement
- ii. Balance Sheet
- iii. Check Register

The Board will vote on the approval of the March 2020 Income Statements, Balance Sheets, and Check Registers for both WLCCES and WLCCMS.

## VI. WLC School Directors' Reports

### a. WLCCES, Mrs. Kelly Baptiste, Director

- i. Distance Learning Update
- ii. LCAP Update
- iii. 2019-20 Annual Performance Based Oversight Visit Report

### b. WLCCMS, Mr. Miguel Gamboa, Director

- i. Distance Learning Update
- ii. LCAP Update
- iii. 2020-21 Prop. 39 Update

## VII. WLC Parent Coordinators' Updates

- a. Ms. Jessenia Morales, Parent Coordinator WLCCES
- b. Ms. Julieta Yañez, Parent Coordinator WLCCMS

## VIII. Manager of Operations Report by C. DeJuan Ruffin

### a. 2020-21 WLC School Calendars (Action Item)

The Board will vote on the approval of the 2020-21 WLC School Calendars for WLCCES and WLCCMS

### b. Updated WLC Job Descriptions (Action Item)

The Board will vote on the approval of updates to the current WLC Job Descriptions.

### c. Updated WLC Salary Table (Action Item)

The Board will vote on the approval of updates to the current WLC Salary Table.

### d. Updated WLC Employee Handbook (Action Item)

The Board will vote on the approval of updates to the WLC Employee Handbook.

## IX. Secretary of the Board Report by Felicia Collins

- a. Form 700 Update
- b. Board Member Biographies for WLC website

## X. Closed Session

- a. Conference with Legal Counsel – Anticipated Litigation



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Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9:  
2 cases

- XI. **Reconvene to Open Session:** The Board will report out any action taken in closed session.
- XII. **Adjournment**